

SHRI SHIVAJI COLLEGE OF PHYSICAL EDUCATION, AMRAVATI

Report Maintenance of Transparency

Our institution, in its working ensures complete transparency in all its functions. We undertake the following measures in the various fields of work to ensure transparency:

1. Financial Functions:

In the office, we have computerized financial account automation software system which has been activated since 2019 to ensure transparency in financial functions. We conducted internal audit by a chartered accountant every year in June and submitted to the Joint Director Office. External audit is also conducted periodically by the office of the Joint Director, Government of Maharashtra. We have also submitted audited statements and utilization certificate of all the grants received from the UGC. For ensuring transparency in purchase, we have a purchase committee. After receiving requirements from the concerned department, the college published tender in the daily newspaper and scrutinized the quotation. The required items are purchased through the purchase committee. Financial transaction is done through the Cheques and RTGS facilities. Daily Fee Collection is credited in bank account regularly. Cashbook, Ledger Book and Vouchers File are maintained. College has joint bank accounts with the signature authority of the Principal, Treasurer and Secretary. All the bills are paid only through the Cheques.

2. Academic Functions:

The college constituted different committees for smooth academic function i.e. **IQAC, Admission Committee, Anti-ragging Committee, Vishakha Committee, Jayanti and Punyatithi, Research Committee, Academic Calendar, Examination Committee and Time-Table Committee**. The main responsibility of these committees is to ensure transparency in academic functions in addition to the heads of the Faculty and Departments. Admission process is completely transparent. Merit lists are displayed on notice board and college website. The reservation policy is followed as per the government norms. As per teaching workload timetable is prepared. According to time schedule, teaching and learning process is conducted. Internal and University examinations are taken as per university time schedule. Optimum use of the time, resources and infrastructural facilities are utilized for teaching- learning process and evaluation. Results of the internal tests examination are displayed on the notice board and discussed in the classroom.

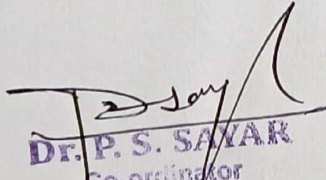
3. Administrative Functions:

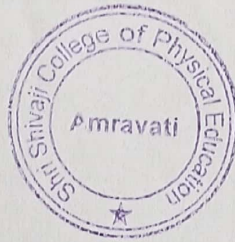
For effective administration, we have a participative administrative mechanism. Policy decisions are taken by the Governing Body and the College Development Council (CDC). For the implementation of administrative function, the responsibilities are assigned to the head of the

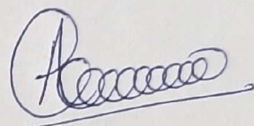
faculty and the departments. The IQAC monitors to enhance and promote the quality culture in the college. Various committees are constituted to carry out administrative functions. Teaching and non-teaching staff members are adequately represented on these committees. Students are represented on the college development council. Review of these committees is taken periodically.

4. Auxiliary Functions:

Auxiliary functions of the college included the extension activities, sports and outreach programs. The extension and outreach programs are mainly conducted by the Intramural Competitions & tournament, Athletic Meet, Annual Sports Day, Various sports and cultural activities. Some of the extension activities and outreach programs are organized by the Women's Empowerment and placement Cell. We ensured that all the students get fair and adequate opportunity to participate in all the auxiliary functions.


Dr. P. S. SAYAR
Co-ordinator
Internal Quality Assurance Cell
Shri Shivaji College Physical Education
Amravati-444603 (M.S.)




PRINCIPAL
Shri Shivaji College of
Physical Education, Amravati

SHRI SHIVAJI COLLEGE OF PHYSICAL EDUCATION, AMRAVATI.

Other Activity work Distribution 2021-2022

1)

Anti-ragging Committee

- | | | | |
|----|----------------------------------|---|----------------------|
| 1. | Dr. Anjali P. Thakare | - | Principal & Chairman |
| 2. | Dr. U.V. Deshmukh | - | Member |
| 3. | Dr. Sachin Mahalle | - | Member |
| 4. | Adv. Dr. Varsha Deshmukh | - | Member |
| 5. | Sh. Prafull Ghawale (Journalist) | - | Member |
| 6. | Police Inspector (Gadge Nagar) | - | Member |
| 7. | Ku. Shruti Bedare | - | Member |

2)

Vishakha Committee

- | | | | |
|----|--------------------------|---|----------------------|
| 1. | Dr. Anjali P. Thakare | - | Principal & Chairman |
| 2. | Dr. Ku. P.M. Deshmukh | - | Secretary |
| 3. | Dr. Ad. Varsha Deshmukh | - | Member |
| 4. | Dr. Chetak Shende | - | Member |
| 5. | Dr. Anuragini Bokey | - | Member |
| 6. | Dr. Sarojini R. Umbarkar | - | Member |

3)

I.Q.A.C. Committee

- | | | | |
|----|-----------------------|---|--|
| 1. | Dr. Anjali P. Thakare | - | Principal & Chairman |
| 2. | Dr. P.S. Sayar | - | Co-ordinator/ Director of the I.Q.A.C. |
| 3. | Dr. Rajesh K. Das | - | Member |
| 4. | Dr. Sushant A. Kukade | - | Member |
| 5. | Dr. Amol Datar | - | Member |
| 6. | Dr. Chetak Shende | - | Member |

4)

Blood Donation

- | | | | |
|----|---------------------|---|--------|
| 1. | Dr. Anuragini Bokey | - | Member |
| 2. | Dr. Amol S. Datar | - | Member |
| 3. | Dr. Sachin Mahalle | - | Member |
| 4. | Prof. Jitendra Raut | - | Member |

5.

Jayanti & Punyatithi

- | | | | |
|----|--------------------------|---|--------|
| 1. | Dr. Ku. P.M. Deshmukh | - | Member |
| 2. | Prof. Jitendra Raut | - | Member |
| 3. | Dr. Sushant A. Kukade | - | Member |
| 4. | Dr. Anuragini Bokey | - | Member |
| 5. | Dr. Sarojini R. Umbarkar | - | Member |
| 6. | Prof. Santosh Kolhe | - | Member |

6.

Tree Plantation & Maintenance

- | | | | |
|----|---------------------------|---|--------|
| 1. | Dr. U.V. Deshmukh | - | Member |
| 2. | Dr. Anuragini Bokey | - | Member |
| 3. | Prof. Nilkanth A. Shravan | - | Member |
| 4. | Prof. Santosh Kolhe | - | Member |
| 5. | Dr. Sachin Mahalle | - | Member |

7.

Research Committee

- | | | | |
|----|--------------------------|---|----------|
| 1. | Dr. Anjali P. Thakare | | Chairman |
| 2. | Dr. P.S. Sayar | | Member |
| 3. | Dr. Ku. P.M. Deshmukh | - | Member |
| 2. | Dr. Sushant A. Kukade | - | Member |
| 3. | Dr. Chetak Shende | - | Member |
| 4. | Dr. Rajesh Das | - | Member |
| 5. | Dr. Sarojini R. Umbarkar | - | Member |

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8.

Conference / Seminar / Workshop

- | | | | |
|----|----------------------------|---|----------|
| 1. | Dr. Anjali P. Thakare | | Chairman |
| 2. | Dr. P.S. Sayar | | Member |
| 3. | Dr. Amol Datar | - | Member |
| 4. | Dr. Anuragini Bokey | - | Member |
| 5. | Prof. Jitendra Raut | - | Member |
| 6. | Prof. Ku. Jayshree Khadase | - | Member |
| 7. | Prof. Nilkanth A. Shravan | - | Member |

College Magazine (Kridavishva)

1. Dr. Anjali P. Thakare (Principal)- Publisher
 2. Dr. U.V. Deshmukh - Editor
 3. Dr. Chetak Shende - Co-Editor
 4. Dr. Sarojini Umberkar - Co-Editor
 5. Ku. Swati Nyahatkar - Magazine cover page
 6. Editorial Body
 - A) English - Dr. Rajesh Das
 - B) Hindi - Dr. Amol Datar
 - C) Marathi - Prof. Jitendra Raut
 - D) Urdu - Dr. Chetak Shende
 - E) Sanskrit - Dr. Anuragini Bokey
 7. Magazine Photo Selection & Setting - Prof. Rajesh Das & Dr. Amol Datar
 8. B.P.Ed.(Two Year) - Ku. Shruti Badere , Sh. Saurabh Kumar
 - B.P.E.S.(Three Year) - Sh. Ankush Abhishek , Ku. Ankita Kumari
 - D.Y.Ed. - Sh. Nandkishor Thakur
10. **Academic Calender**
- 1) Dr. P.S. Sayar - Co-ordinator
 - 2) Dr. Chetak Shende - Member
 - 3) Dr. Rajesh Das - Member
11. **College Election**
- 1) Dr. Sachin Mahalle - Member
 - 2) Prof. Jitendra Raut - Member
 - 3) Dr. Anuragini Bokey - Member
12. **Beautification Committee**
- 1) Prof. Jitendra Raut - Member
 - 2) Dr. Chetak Shende - Member
 - 3) Prof. Santosh Kolhe - Member
 - 4) Prof. Jayashri Khadase - Member
- 13) **Programme Photo Editing (New & Others)**
- 1) Dr. Sachin Mahalle - Member
 - 2) Dr. Amol Datar - Member
- 14) **At the time Programme Committee**
- 1) Prof. Sushant Kukade - Member
 - 2) Dr. Anuragini Bokey - Member
 - 3) Dr. Sarojini Umberkar - Member
 - 4) Prof. Nilkanth Shravan - Member
 - 5) Prof. Santosh Kolhe - Member
- 15) **Carrier counseling & placement cell Committee**
- 1) Dr. Anjali Thakare - Chairman
 - 2) Dr.P.S. Sayar - Secretary
 - 3) Dr. Pushpalata Deshmukh - Treasurer
 - 4) Dr. Rajesh Kumar Das - Member
 - 5) Dr. Sarojini Umbarkar - Member




PRINCIPAL
Shri Shivaji College of
Physical Education, Amravati